

South West RDP - 8th July 2009

Wednesday 8th July 2009 at Chichester RFC - 7.30pm

PRESENT: Chris Keeley (Chairman SWRCDP), Mike Marsh (CRC), Mike Paige (Secretary SWRCDP), Tracey Glover (Pulborough RFC), Tim Gue (Pulborough RFC), Mike Fisher (Pulborough RFC), Brian Vincent (Worthing RFC), David Fisher, Martin Eley (Bognor RFC), Paul Best (Littlehampton RFC), Colin Hill (Littlehampton RFC), Kate Smith (PDM West Sussex West Partnership)

1. WELCOME & APOLOGIES: New members were introduced and welcomed. Apologies were received from Simon Flint, Simon Milner and John Mills.

2. PREVIOUS MINUTES & MATTERS ARISING: *Minutes of other Sussex Partnerships.* It was pointed out that minutes from the 3 other Sussex partnerships had still not been distributed. Chris Keeley told the meeting that Peter Silk (County Secretary) would be posting minutes from partnership meetings on the Sussex RFU website (Minutes and Reports Tab). Secretary is asked to forward minutes to Peter Silk (cb-honsec-sussex@therfu.com). The previous minutes of 6th May 2009 were approved. ***Vetting & Barring*** - The introduction of the new Child Safety Vetting & Barring scheme has been put back to July 2010 (was Sept 2009). ***Venue for SWRCDP meetings*** - It was agreed that future meetings would be held at Chichester and at other members clubs on an alternate basis. ***Shoreham RFC*** is to join the SW partnership. The Sussex ***Under 13 Development*** squad is to be discontinued from 2009/10 season. ***Chris Keeley will attend member clubs meetings*** in order to present the role of the partnership. ***Service Level Agreements*** - Problems with the invoicing of the SLA fees by the RFU were discussed. The invoices had been sent out late and it appears for the wrong amounts. Bognor had received an invoice for an amount that made no sense. Mal Chumbley is looking into this. Following Brian Vincents request, the amounts due to be paid by each club were disclosed as follows: - Bognor £1,000 (£900 previous period) , Chichester £1,000 (£900 08/09 previous), Littlehampton £250 (no change), Midhurst £700 (£600 previous), Pulborough £700 (£600 previous), Worthing £1,100 (£1,000 previous). All amounts plus VAT. Chris Keeley explained that the cost of providing a CRC was £28,000 of which the Clubs pay roughly 20% with the balance coming from Sport England, the PDM School Sports Partnerships and Sussex RFU. Worthing had no issue with the SLA amounts but were concerned at the total amounts payable to County. It was agreed that the following minute would be forwarded to CB executive for comment/consideration:-

The S.W partnership whilst recognising the need for contribution to CRC /RDC and County funds feels that in the current financial climate (where some clubs are having to look very carefully at their financial resources) some reduction in the requests for contributions would be in order especially as the County runs at a healthy surplus.

Brian Vincent reminded Clubs that the SLA's were legally binding documents and should be properly considered before signing. Mike Fisher suggested that the SLA's should be discussed with Clubs to agree the appropriate level of services and fees as part of the agreement process. It was agreed that Chris Keeley would raise these points with Mal Chumbley, also that clubs would work to complete SLA's over the next 6 weeks.

3. CRC ACTIVITY REPORT: In May there was a year 5 & 6 Tag tournament held at Bognor RFC (8 Schools & 80 players) together with a Key Stage 3 girls Tag tournament at Chichester RFC for U12 to U15 (100 players). In June the Tag County Finals were held at Horsham following feeder tournaments involving 150 players and an Inclusive TAG festival for 60 players was held at Horsham for players with mild learning difficulties. The Adult Beach Rugby tournament was held at Witterings for 100 participants – The number of teams increased by 60% on last year and the tournament was supported by the RFU and Worthing ladies. An U18 Beach Rugby tournament was held for a small number of Schools as a trial. It was successful and next year all schools in the partnership will be invited.

Leaflets for Mike Marsh to hand out at training session were again discussed. Despite having been agreed previously, no leaflets have yet been produced. It was agreed that the flyers should be produced in time for next season. Mike made the point that Clubs would also benefit from providing helpers to attend the local training sessions at Schools. Mike will be sending out a list of events in 09/10 to each member Club in the next 2 weeks. Mike requested contact details from Clubs for their lead coaches of each age group. Please would clubs forward to Mike asap.

A meeting will be held on 12th August at Ardingly College to discuss Girls rugby. Please email Mike Marsh for details if you would like to attend.

4. PDM REVIEW & UPDATE: Kate Smith is a Partnership Development Manager (PDM) for the West Sussex Schools West Schools Sports Partnership which was started in 2003 (by Martin Eley) and is based at the Bognor Community College. The Partnership is the only Schools Sports Partnership that is a funding member of the SWRCDP. She is one of 9 PDM's across Sussex and her main points of contact are Bognor and Chichester Primary and Secondary Schools working with School Sports Co-ordinators and Primary Link teachers. The other two PDM's in SW Sussex region are John Mills and Julia Duncan. Kate's main role is to signpost children to wards sport in the community. One of the aims is to see that all children are offered 5 hours of sport in a week comprising 2 hours of curriculum PE, 1 hour of school based sport after school and 2 hours of sport in the community (inc. Rugby at Clubs, Leisure Centres etc). The West Sussex West Schools Partnership runs a website at www.westsussexwestssp.co.uk which among other things, signposts children to events and tournaments. Clubs are encouraged to contact Kate (ksmith@wsgfl.org.uk & 01243-546800) with details of their events.

5. ANY OTHER BUSINESS (INC. COUNTY MATTERS)

Colin Hill raised the issue of delays on CRB checks. His activities as a pathfinder will be delayed as a result of this problem. **Martin Eley** asked if anyone had any information on the Whole Club Award. Apparently some clubs have already received this award. No one at the meeting had any information and it was suggested that Mal Chumbley be asked to attend the next meeting to enlighten, (possibly as a Forum item?). **Brian Vincent** mentioned that the RFU have published a list of 'Core Values' on their website. Clubs are advised to consult these if updating their codes of conduct. **Mike Marsh** passed on Julia Duncan's request for **Junior section headcounts** of Pulborough and Midhurst. Pulborough supplied these to Mike, **Midhurst are requested to pass on this information to Mike.** The involvement of PDM's with clubs was discussed. Brian Vincent suggested that clubs may benefit by having a **meeting with PDM's and also other local sports co-ordinators officials** etc. The first

meeting between Mike Marsh and the **Club's Coaching Co-ordinators** will take place on 26th August – venue to be arranged – would Clubs coaching co-ordinators contact Mike Marsh to confirm or to discuss date if not available. Clubs are recommended to apply for the **Cash for Clubs** grant as this has proved fruitful. Mike has a contact for Judo based training sessions – Brian Vincent confirmed that this was a recognised Rugby training method. Mike suggested that in future he should provide details of future work plan by email before meetings and would not review past work at meetings. This was agreed. Chris Keely congratulated Martin Eley on becoming a life member of Sussex RFU. He informed the meeting that there was to be a restructuring in County to streamline player and Club support. Chris thanked Mike Paige for his work as Secretary and presented him with a gift on his retirement. In the absence of a replacement Partnership Secretary it was proposed by Chris Keeley that minutes for future meetings will be handled on a alphabetic rota, with each club taking the minutes.

It was agreed that Clubs should submit any items that they would like discussed at the meeting to Chris Keeley.

6. DATE OF NEXT MEETING

Please note that the date of the next meeting is Wednesday 9th September 2009 – To be held at Bognor RFC. 7:15pm for 7:30pm, Bognor to provide minute Secretary for that meeting.

The meeting ended and a social networking interlude took place with refreshments.