



RUGBY FOOTBALL UNION **WOMEN**

JOB DESCRIPTION

Job Title: Divisional Assistant Coach (U15, U18, Senior squads)	Location:
Contract Period: The initial appointment to each coaching position will be for 1 season (2010/11).	Salary: £60 for full day sessions / matches and camps and £40 per evening session
Responsible to: Divisional Talent Development Officer (DTDO)	

Job Purpose

Assist the Head Coach (HC) in the planning and delivery of Divisional squad training and matches to achieve the squad and player development outcomes.

Areas

1 Assistant Coach per U15, U18 and Senior squad within North, Midlands, South West, London & South East Divisions

Main Duties and Responsibilities

- Cultivates a philosophy that which balances winning with performance and development of players
- Creates an environment with stimulates and promotes player development
- Using the Divisional coaching framework assist the HC in the planning and delivery of squad training sessions on specified dates and agreed midweek sessions
- Assist the HC and DTDO in the selection the Divisional squad
- Assist the HC in the selection of match day squads (in liaison with DTDO)
- Attend all Divisional squad training and matches on specified dates
- Using the Divisional coaching framework assist the HC in the planning and delivery of trials

- Work with HC and DTDO to complete individual player development plans and end of season player assessments / reports
- Where required to do so plan and deliver local sessions (evenings)
- Ensure all rugby training kit and equipment is fit for purpose at training sessions and matches
- Where agreed, attend CB / club matches within Division

Person Specification

- Rugby Union Coaching Award - Qualified to minimum Level 2
- Player centred / game related approach to coaching and player development
- Sound understanding and knowledge of up to date coaching practices
- Be self motivated in updating their knowledge and skills by regular attendance at relevant CPD events / courses
- Possesses a level of knowledge that enables players to achieve their potential
- Works effectively as part of a team and as an individual
- Understanding of RFUW player pathway
- Sound administrative and IT skills
- Strong communication and interpersonal skills
- Promotes the RFUW player pathway and the development of women's and girls' rugby in England
- Ability to commit evenings and weekends required to fulfil the role
- Enhanced CRB Disclosure (essential)
- Experience of good practice and child protection
- Access to own transport

Commitment to role

Whilst the post holder will be offered a degree of flexibility to fulfil the roles and responsibilities by utilising their personal strength, the following time commitment will normally be the **minimum** required to successfully meet the demands of the post.

Whilst the majority of the Divisional matches and squad training operates between January and April, the programme will continue through to August (2011).

U15 Assistant coach

- 1 x Trials day (23/01/11)
- 2 x Training days (20/02/11 & 10/04/11)
- 1 x Match days (13/03/11)
- 1 x Festival (2 days) (16 & 17/04/11)
- 1 x Summer Camp (2 days)
- Agreed local delivery sessions (primarily evenings) – to be determined and discussed with DTDO
- 2 x Divisional staff training / review days (unpaid, compulsory attendance)

U18 Assistant coach

- 1 x Trials day (23/01/11)
- 1 x weekend training (13/02/11)
- 2 x Match days (20/02/11 & 20/03/11)
- 1 x Festival (2 days) (16 & 17/04/11)
- 1 x Summer Camp (2 days)
- Agreed local delivery sessions (primarily evenings) – to be determined and discussed with DTDO
- 2 x Divisional staff training / review days (unpaid, compulsory attendance)

Senior Assistant coach

- 1 x Trials day (30/01/11)
- 1 x weekend training (06 & 07/02/11)
- 1 x Match weekend (05 & 06/03/11)
- 2 x Match days (13/02/11 & 20/03/11)
- 1 x Summer Camp (2 days)
- Agreed local delivery sessions (primarily evenings) – to be determined and discussed with DTDO
- 2 x Divisional staff training / review days (unpaid, compulsory attendance)

Additional delivery dates, including delivery with other age groups may be added during the programme. Dates and format to be confirmed by DTDO.

Rewards and benefits

Head coaches will be paid £60 for full day sessions / matches and camps and £40 per evening session (number of sessions to be agreed with DTDO).

Travel expenses will be paid up to a maximum of £35 per session.

Opportunity to work with aspiring, talented players within a high performance programme and to be part of a successful national governing body.

Support and access to Continuous Personal Development (CDP)

Access to England Women's International tickets (post WRWC)

Length of tenure

The initial appointment to each coaching post will be for 1 season. I.e. from date of official appointment (November 2010) to the end of the Divisional programme that season (August 2011).

The post will be reviewed and appraised annually and pending satisfactory review, the post may be extended for a further one or two seasons.

Selection process

- Monday 2nd August 2010 – Application opening date
- Friday 10th September 2010 – Applicant closing date
- Monday 20th September 2010 – Short listed applicants informed and unsuccessful applicants informed
- Monday 20th September – November 4th 2010 – All short listed applicants will undergo a coach observation and interview process with DTDO. These dates will be agreed with the DTDO and will take place at Club/CB sessions where appropriate.
- All appointments will follow interview and observation.
- Divisional staff briefing 13th or 14th November 2010 (dependant on Division)