

Central Sussex Community Rugby Development Partnership

Minutes of meeting held at East Grinstead RFC on January 10th 2011

**Present: - Paul Harding Horsham RFC Chairman
David Hooker E. Grinstead RFC Secretary
Paul Chapman Crawley RFC,
Alan Jenkins Haywards Heath RFC
Dan Penticost Barns Green RFC
Tony Smith Crawley RFC
Bob Russell East Grinstead RFC,
Mark Eastman St. Francis RFC.
Mick Orton CRC (p/t)**

- 1. Apologies for Absence : Bill Bailey Barns Green RFC**
- 2. Minutes of Previous Meeting held at Haywards Heath RFC on November 1st were agreed as a true record of the previous meeting and signed by the Chairman.**
- 3. Matters Arising**
 - Ref 3. Matters Arising**
 - ref 4 Ref 11c Electronic record of player transfers –needed to be reported on London Committee. Paul had raised at Chairs meeting and information still had to be fed back.**
 - Ref 8. Any Other Business**
 - b. Junior festivals Approval Information on the requirements of the RFU regulations had been provided to Tony Smith.**
 - c. Paul asked why clubs were required to pay for international tickets so far in advance.No information available yet.**
- 4. Chairman's Report (County Meeting items and terms of Reference)**
 - a. Referee Requirements. After discussion on problems of availability of referees it was suggested that it might be useful if we had a contact list community refs in the RDP.**
 - b. Club Volunteers Nominations of 100 words are required for lower age group volunteer awards.**
 - c. Terms of Reference In discussion it was noted that facility reviews were required. Paul would review.**
- 5. CRC Report / Club Service level Agreements**

Mick was involved with the referees meeting also going on at East Grinstead. His monthly report had been issued and some action was still required to complete all club SLAs. It was noted that early information on club requirements on SLAs was needed to allow Mick to prepare his programme to ensure clubs needs were met. It was therefore agreed that next season's SLAs should be submitted at the May Meeting.

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6. First Aid Courses When and Where ?

Paul advised that the South and West partnership were trying to arrange a course in March subsidised by $\frac{3}{4}$ 1 per club. Haywards Heath had run an RFU course in January and Crawley were running a course in January.

7. Safe Guarding Course.

A course was due to be run at East Grinstead in December was postponed due to lack of support possibly due to the extreme weather. It was hoped to run it at the end of February.

8. Seal of Approval

There was no further information since the previous meeting on club status. No action was reported on whole club approval.

9. Ladies/Girls Rugby a Partnership Approach

Nothing new to report.

10. Sussex Leagues.

Arising from the previous meeting leagues at lower teams were discussed. It was noted that player and referee retention are key issues and it was wondered if for the bottom teams whether they help player retention.

11. Any Other Business

a. Paul Chapman was congratulated on receiving an RFU Community Volunteer award.

b. Tony Smith was concerned that there should be an under 17 league next season. He was advised to raise this at the West Clubs youth forum.

12. Dates and Location of Next Meetings

Monday March 7th Provisionally at St. Francis RFC

Monday May 9th

Monday July 11th

The Chairman thanked East Grinstead RFC for hosting the meeting.