

SUSSEX RUGBY FOOTBALL UNION LIMITED

Minutes of the Executive Meeting of Sussex RFU held at Brighton RFC on Monday 4th October 2010

Present: Peter Bailey (President); Allan Butcher (Chairman); Peter Silk (Secretary) Messers Chumbley, Croucher, Edmondson, Hopkins; Sonya da Silva (W&G), Claire Cooper (WRDO) and Nichols.

10/42 **Apologies for Absence:** Bailey (President), Howorth, Macaulay and G. Thompson

10/43 **Minutes of the Executive Meeting** on the 16th August 2010 were adopted and signed as a true record. Minutes of the General Meeting on the 7th September were considered.

10/44 **Matters arising:**

10.19.3 The Chairman has received applicants for the Level 2 Coaching Course and been in contact with Jon Bates.

10.19.4 The Rye RFC file has been returned to the RRDM and Rye will be the first Club Aid Visit this season.

10.21.5 The CB Conference at Hinckley had been attended by PB, AB, PS, GH, AC and RCE – a good conference with emphasis on 1 more team per club and social rugby.

10/45 **President's Report:** He had attended an U16 Selection session and watched Eastbourne beat Horsham.

10/46 **Chairman's Report:** Allan Butcher reported
He will be attending the RFU Orientation Day at Twickenham on the 13th October.

10/47 **Rugby Representative's Report – nothing to report.**

10/48 **W&G Report**

The Chairman welcome Sonya and Claire to the Meeting. Sonya was asked to put to the meeting the requirements of Women and Girls Rugby in the County. A discussion took place on ways the CB could support them.

1. 22 Girls attended Ardingly this August.
2. Sussex CB support W&G financially.
3. Sonya had received little help from Sussex Executive last season.
4. W&G should report to the CBRDP Chairman and attend these meetings.
5. Sonya will try to establish a database for W&G in Clubs and Coaches in the game in Clubs.
6. Sonya is very keen to establish links with Clubs/Schools and the County.
7. Claire outlined Girls Year 7/8 Tag rugby initiative for this season.
8. Sonya stated that they had a full compliment of coaches at U15, U18 and Senior Level.
9. There are CB Matches in a short period of time resulting in operational difficulties.
Senior Ladies – Geraldine Brown Sunday 7th Nov Sussex v Essex at Worthing.
U18 Girls – Wendy Harwood - match at Worth
U15 Girls – Ali Ambridge - match at Worth
There is need of a budget for each Home and Away match including coach hire for Senior Ladies to Devon on 5th December.
10. Kit – it was agreed that a new set of shirts should be purchased for the W&G this season (contact Richard Hopkins to order). For this season, each Team Manager should contact:
Senior Ladies – Simon Bates to use 1st XV shirts
U18 – Martin Eley to use the U17 shirts
U15 – Richard Siggs to use the U15 shirts.
The cost of the new set of shirts to be added to the Toolkit budget.
11. The Secretary requested a list of all W&G County Coaches with address, dob, crb number etc for entry on Rugby First.
12. Sonya will be attempting to build links with 5 schools to establish Girls Rugby.
13. U15 and U18 Girls Finals at Worthing at Sussex Schools KO Finals on 16th August. (CRC's involved).
14. Are the Girls attending Ardingly in 2011?

10/49 CB Action Plan.

AC and RH had met to put figures against each action – there is a need for more detail in CB actions so that realistic figures can be attached. Meeting arranged with RRDM and Carole T-Jones on 2nd November at a venue in North Sussex in late afternoon – AB, AC, GH, RH and PS should be the Sussex attendees.

10/50 RDT Meetings

RCE will circulate the Dates of Meetings of RDT Meetings to AB, AJC, GH and PS. Concern was voiced that these Meetings took place in the daytime when many of the Executive were working. AB requested Monday or Friday and asked the RRDM to look at the possibility of late afternoons to evenings. Agreed that Sussex should have a minimum of 1 person present at each meeting. RCE complained at the lack of a school representative on this committee.

10/51 Secretary's Report

1. CRB and County Coaches – he required the following data for Sussex First website:
 - a. Name
 - b. Address
 - c. E-mail address
 - d. Telephone number
 - e. D.o.b.
 - f. Club registration number
2. The name of the person holding the database for their CB squad (Data Protection Act). This person should also have a medical list of their players (AJC to decide on who collates these records and where they are kept).
3. Kit Contract 2011/14 – 7 tenders received – a short list of 3 being drawn up – 45 minute presentation to Panel RH, PS, NS, RS and Simon Bates in Mazars Office.
4. Awaiting date of John Steele's visit (Eastbourne RFC).
5. RFU Volunteer Nominations (2) by 25th October. Two excellent names suggested.
6. Sussex Sports Magazine given permission to use our Sussex logo in their magazine in return for a link to the CB website.
7. Sussex website - 7745 hits in September with 34380 page views.
8. The Secretary reminded all Executive Members that they should send any material (reports etc) for circulation through the CB Secretary.
9. MC, AB and PS still to agree a date of their 1st Meeting.
10. PS expressed concern about the serious injury of a Crowborough player in the 1st Half at Seaford (match abandoned) – he had received an incident report.

10/52 Treasurer

Richard gave a list of stock in September 2010 (£26799).

Apart from scarves and umbrellas, most of the stock was shiftable. Profit margins were too low.

Already £7000 kit ordered for 10-11 before the embargo on purchasing enforced. Hopefully kit will be bought for Christmas presents (possibly at sale prices) to reduce the stock considerably. Disappointment was noted that the County Shop was not present at County Sessions.

It was agreed that a new set of County shirts should be purchased. The CB would pay the difference between the free set and the smart tight fitting shirts as worn by D&W. RH to organise.

10/53 CBRDP

1. AC undertaking review of all those in County Coaching to ensure CRB check
2. Speaking to CB Team Managers about Budgets.
3. Colts League reorganized into East and West.
4. Helped in reducing U16 Squad from 70 to 35.
5. Schools Coaching Course postponed due to lack of players – reorganized later
6. Schools U18 Development 10's held at Hove RFC – 12 teams – Sussex Downs won top League and Beacon the 2nd League.
7. Dorothy Stringer won U16 Brighton & Hove Final beating Newman in Final.
8. Mike Glogg (U18 L&SE Chair) and Roger Edmondson (L&SE U16 Chair) appointments.
9. RCE brought up the clashes with Schools matches and activities organized by CRC's.
10. A new U14 Manager John has been appointed.

10/54 Safeguarding Courses.

1. Jacqui has run 2 Safeguarding Courses – 29 attended - brilliant

10/55 Discipline

Three cases dealt with so far this season:

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|----|-------------|----------------------------|------------------|-----------|-------------------|
| 1. | S. Sefanaia | Chichester 1 st | Dangerous Tackle | 2 weeks | 15.10.10. |
| 2. | R. Edwards | Hurst 1 st | Dangerous Tackle | 2 matches | 4.10.10 |
| 3. | C. McGowan | Worthing 1 | Citing | 4 weeks | 22.10.10 (by RFU) |

10/56 Community Rugby

1. Seal of Approval
Approved Pulborough Rye Seaford Uckfield and Hellingly.
Files received: Midhurst, Burgess Hill and Eastbourne
Cinque Ports meeting 25.10.10.
2. SLA – 9 received – AB to check with CRC's if more have been received.
3. CRC Funding – not discussed.

10/57 Competitions – Ken Nichols reported:

1. All Leagues now have Bonus Points – illegal players 5 point deduction.
2. Level 9 match Kent v Sussex May 6th and at home to Surrey in North Sussex.
3. Sussex Competitions are running quite well.

10/58 A.O.B.

1. Agreed to auction 2 international tickets for New Zealand match for leukemia (Kenny Gordon)

The meeting closed at 10.08pm.

Peter Silk
Hon Sec
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